

**Piedmont Electric Membership Corporation  
Hillsborough, North Carolina  
Board of Directors Meeting  
October 16, 2023  
SUMMARY MINUTES**

The regular meeting of the Board of Directors of Piedmont Electric Membership Corporation was held at 3:00 p.m. on October 16, 2023 pursuant to notice of date and time of said meeting at the headquarters of the Cooperative in Hillsborough, North Carolina.

The following members of the Board were present: David Poythress, V. Kay Scurlock-Ferguson, Cy Vernon, Steven Bailey, Steve Long, Randy Kinley and Bill Barber with Richal Vanhook, attending remotely via TEAMS. Also present were Steve Hamlin, President and General Manager, Susan Cashion, Vice-President, Compliance and Administrative Officer, Mike Parker, Attorney, Angie Jones, Manager of Human Resources, Scott Rowland, Manager of Information Technology and Brandon Reed, Manager of Member Services and Public Relations. Participating via TEAMS were Lisa Kennedy Vice-President of Financial Services, Robert Riley, Vice-President of Operations, Larry Hopkins, Vice-President of Engineering. Also attending was Paul Mott, Director of Governmental Affairs with NCEMC.

Mr. Kinley, the Chair, called the meeting to Order.

1. Upon motion and second the Board approved the minutes from the September 18, 2023 meeting with a correction of the typo on the date of 20230 to 2030 relating to the wholesale power cost to Piedmont.
2. Upon motion and second the Board approved the summary minutes from the September 18, 2023 meeting with the same correction of the typo on the date as for the full minutes.
3. Upon motion and second the Board approved the Monthly Safety Report.
4. Mr. Mott discussed the importance of the two political action committees, REAP and AEC (America's Electric Cooperatives) formerly ACRE, that support the cooperatives and how they made legislators aware of how relevant issues impact cooperatives. The updated participation forms with suggested contribution levels were distributed. Mr. Mott and participating Piedmont staff were excused and left the

meeting at 3:40 p.m.


5. The President and General Manager inquired as to whether the Board wanted any additional ratios from the 2022 Key Ratio Trend Analysis (“KRTA”). The Board requested the ratio on the number of members per employee.
6. The Manager of Information Technology gave the cybersecurity report for the 3<sup>rd</sup> quarter. Additionally, the Board viewed a KnowBe4 training video.
7. The Vice-President of Engineering reported:
  - a. That the transformer needed for the Thermo Fisher load is due for delivery in December,
  - b. That, regarding new meter installation, all gateways have been received and installation is planned to begin next week,
8. The President and General Manager reported Piedmont needs to construct a concrete transformer pad that will be 120’ X 20’ X 8” thick at the Roxboro office. The costs will be between \$42,000 to \$45,000. This needs Board approval since it was not in the budget. Upon motion and second, the Board approved the expenditure of \$42,000 to \$45,000 to construct the concrete transformer pad at the Roxboro office.
9. The Vice-President, Compliance and Administrative Officer:
  - a. Presented the Rural Economic Development Loan and Grant (“REDLG”) Program update noting that \$2,339,537 is available for loans under the 5% cap and \$524,047 in the revolving fund. There are no new loan requests. To date Piedmont has made 51 REDLG loans totaling \$19,606,801.
  - b. Discussed capital credits checks for the 2023 retirement, noting the current limit is a minimum of \$20 to receive a check. Staff recommend raising the minimum for a check; raising the limit to \$50 would save \$4,916.44; raising it to \$75 would save \$6,515.48. Active member accounts who receive a capital credit retirement of less than the minimum check amount receive a bill credit instead of

a check. Upon motion and second the Board agreed to raise the minimum amount of the annual capital credit retirement from \$20 to \$75.

10. The Vice-President of Operations gave the operations report, informing the Board Piedmont had added a Pike crew to assist with underground installations and a Lee crew to assist in pole change-outs.
11. The President and General Manager discussed potential subjects for the Board retreat on December 5 and 6.
12. The Vice-President of Financial Services:
  - a. Presented the AP8 Work Orders for July and August 2023 totaling \$4,885,385.94. Upon motion and second the Board unanimously approved the AP8 Work Orders for July and August 2023.
  - b. Presented the Financial Report for September 2023 and the Wholesale Power Cost Adjustment (“WPCA”) for September 2023. The calculated November 2023 retail WPTA charge related to power cost is \$0.01255; the calculated WPTA charge related to the coal ash clean-up is \$0.00297 and the calculated WPTA related to TIER is \$0.00943 resulting in a net calculated WPTA charge for November 2023 of \$0.02495.
13. The President and General Manager reported that the independent cooperatives, Piedmont, Blue Ridge, Rutherford and Haywood have sent out a request for proposals for power supply and are waiting for bids to be received.

The staff was excused at 5:30 p.m. for an executive session that ended at 6:50 p.m.

Mr. Kinley declared the meeting adjourned at 6:50 p.m. since there was no further business to come before the Board.

  
Chair

Attest:

  
Secretary